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**From:** Sonny Ramaswamy  
**Sent:** Tuesday, March 10, 2020 3:04 PM  
**Cc:** Staff; Commission; McKissic, Stephanie  
**Subject:** COVID-19 and Online Classes

Dear President/Chancellor/CEO/ALO.

As you likely already know, in light of the COVID-19 outbreak, several institutions accredited by the Northwest Commission on Colleges and Universities (NWCCU) are following the directives of the Centers for Disease Control and Prevention and other public health organizations regarding social distancing, including ceasing on-campus instructional activities.

The United States Department of Education has provided [guidance for interruptions](#) resulting from the COVID-19 outbreak. In line with this guidance, please inform NWCCU if your institution will be switching from on-campus classes (traditional undergraduate, Adult Evening, and graduate) to online teaching, and the effective date.

If your on-campus classes will cease before the end of the term, please provide us information on how your students will meet their learning outcomes or competencies and knowledge requirements.

Additionally, please provide the projected date for resumption of on-campus classes, if circumstances allow.

Students must receive instructions from each of their course instructors about how they will conduct classes, including achievement of learning outcomes or competencies.

Finally, please ensure that the Registrar will support the work of faculty and record grades and issue appropriate credentials in line with your institutional catalog.

Please let me or your NWCCU liaison know if you have any questions or concerns and please send the requested information to [reports@nwccu.org](mailto:reports@nwccu.org).

Thank you for all you do and we hope you and your students, staff, and other critical stakeholders remain healthy and safe.

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[#CloseEquityGaps](#)

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